



S.P.E.L.L. Book



Student Papers and Everything Left Loose

What is a S.P.E.L.L. Book?

It is a 3-ring binder notebook, put together by the teacher, which houses EVERYTHING the students and parents need to keep up with what is going on at school. No more wrinkled papers in the bottom of book bags. No more lost notes, newsletters or calendars. No more searching the house to find your agenda. Everything is in one notebook!

Why is it important to have?

This notebook helps students to establish good organizational skills during this transitional year- skills that can carry on throughout their time in school. It also helps promote effective communication between home and school.

What should I do with my S.P.E.L.L. Book?

Do take care of your S.P.E.L.L. Book; it will be used all year! Do check every section every evening, and clean out anything that is old. Do take your S.P.E.L.L. Book home everyday and bring it back each morning. Do keep your S.P.E.L.L. Book clean. Do show your S.P.E.L.L. Book to your parents/guardian everyday - they will be so proud of your new responsibility!

What should I **NOT** do with my S.P.E.L.L. Book?

Don't make any marks or drawings in or on your S.P.E.L.L. Book. Don't leave your S.P.E.L.L. Book at home, in the car or bus, or anywhere else. Don't let anyone borrow your S.P.E.L.L. Book or tear pages out of your S.P.E.L.L. Book Don't put any papers in your S.P.E.L.L. Book that do not belong. Don't eat or drink in front of your S.P.E.L.L. Book!

What exactly is in the S.P.E.L.L. Book?

The S.P.E.L.L. Book contains the following sections: Premier Agenda, To Do folder, Notes (from school and from home), homework, reading log, Spelling list, Vocabulary list, and book report forms. Take Home, calendar, lunch menu, and other class information (class packet, schedule, specials, and a class list). See the next page for further details.



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Premier Agenda	The agenda is kept in the binder to keep it from getting tattered and torn. This should be kept near the front. Students will write their homework in the planner. I will use this for communication purposes. I ask that you sign the agenda each night.
Notes	This folder contains one side for notes from school and one side for notes from home. PLEASE check this nightly.
Homework/ Reading Log	This folder contains any homework papers that need to be completed. Please help your child with this work if needed. It also contains the Reading Log for the week. This is part of the nightly homework.
Spelling List/ Vocabulary List/ Book Reports	This folder contains paper that need to stay in the folder for a longer period of time. It will have the weekly Spelling list, weekly Vocabulary List for the week's story, and monthly book report forms that are to be turned in on the last Monday of every month.
Take Home folder	This folder contains all the graded work for the week. It will be filled every Friday. It will also contain a weekly classroom newsletter telling all the events/curriculum from the week and any upcoming events/news.
Calendar/ Lunch menu	The school calendar and lunch menu will be kept in the back of the S.P.E.L.L. Book. It will be in the clear plastic sleeve.